

UNDERGRADUATE STUDENT RESUME GUIDE



- Keep your font size 10-12pt.
- Keep it short and to the point. Resumes for new or recent undergraduates are typically 1 page in length.
- Use present tense for things you are still involved in.
- Use paper that is a neutral color such as white, gray, or beige. Using resume paper is optional.
- Use action words and phrases and be specific when describing responsibilities and accomplishments in your experience and activities section.
- Proofread your resume by hand at least once to check for errors. Also, have Lerner Career Services review your resume.
- Use a professional email address, such as your first initial and last name, or your school email address.
- Include your LinkedIn Profile under contact information if the profile is strong.
- The experience section can include paid, unpaid, volunteer, internship, military, and related or unrelated experience.
- When listing computer or language skill levels, use the following terminology:
 - Computer: basic, working, proficient, or expert.
 - Language: basic, conversant, fluent, or native speaker.
- Put your resume in a padfolio or folder when attending interviews, information sessions, or job fairs.



- DO NOT mention any weakness or include any negative information on your resume.
 - DO NOT fold, staple, or otherwise damage the appearance of your resume.
 - DO NOT use a lot of decorative line, boxes, shading, or shadowing.
 - DO NOT use personal pronouns (I, my, etc.)
 - DO NOT rely solely on your computer's spell checker to catch everything.
 - DO NOT lie or exaggerate information.
 - DO NOT include your references on your resume. Those should be on a separate sheet of paper.
 - DO NOT include a photograph, salary expectations, or irrelevant personal data.
 - Personal data includes:
 - Interests
 - Marital Status
 - Health Status
 - Social Security Number
 - Age
 - Religion
 - Citizenship Status
 - National Origin
-
- Lerner Career Services has developed sample templates that are accessible via the Lerner Career Services website.
 - **Students are encouraged to attend walk-in hours Monday through Friday in 103 Lerner Hall from 2-4pm.**

ACTION VERBS

The words that you use to describe your experience, activities, and other categories should convey skills that you have developed and what you have to offer an employer. To do this you need to use strong action verbs and self-descriptive words. This will help to get the potential employers' attention. In addition to using action verbs, make sure that you use concise phrases instead of complete sentences, and quantify them as often as possible. The following is a list of action verbs and phrases to help you get started.

accomplished	composed	eliminated	inspected	presented	solved
achieved	computed	employed	inspired	presided	sorted
acquired	conceived	enforced	installed	prevented	specified
activated	conducted	engineered	instigated	processed	sponsored
adapted	consolidated	enlarged	instituted	produced	staffed
adapted	constructed	equipped	instructed	programmed	staged
addressed	consulted	established	integrated	projected	standardized
adjusted	contacted	estimated	interpreted	promoted	started
administered	contributed	evaluated	interviewed	proposed	stimulated
advanced	controlled	examined	introduced	proved	streamlined
advised	conveyed	exceeded	invented	provided	strengthened
advocated	coordinated	executed	investigated	published	stretched
allocated	corresponded	exercised	judged	purchased	structured
analyzed	counseled	expanded	lectured	raised profits	studied
anticipated	created	expedited	led	realized	succeeded
applied	critiqued	explored	liquidated	recommended	suggested
appointed	decentralized	extended	located	recorded	summarized
appraised	decided	facilitated	made	recruited	supervised
approved	decreased	financed	maintained	reduced costs	surveyed
arranged	defined	forecasted	managed	reduced	sustained
assembled	delegated	formed	marketed	re-established	synthesized
assessed	delivered	formulated	mastered	regulated	systematized
assigned	demonstrated	fostered	measured	renegotiated	tailored
assisted	designated	founded	mediated	reorganized	taught
attained	designed	fulfilled	minimized	reported	tested
audited	determined	functioned	modernized	represented	tightened
budgeted	developed	generated	modified	researched	traded
built	devised	governed	monitored	resolved	trained
calculated	diagnosed	guided	motivated	restored	transacted
catalogued	directed	handled	negotiated	retained	transferred
categorized	discharged	helped	observed	revamped	translated
centralized	discovered	hired	operated	reviewed	tutored
chaired	displayed	identified	organized	revised	uncovered
changed	distributed	illustrated	oversaw	scheduled	undertook
clarified	documented	implemented	participated	searched	updated
coached	doubled	improved	performed	selected	used
collaborated	drafted	improvised	persuaded	served	utilized
collected	dramatized	increased	pinpointed	shaped	verified
combined	earned	influenced	pioneered	showed	wrote
communicated	edited	informed	planned	simplified	
compiled	effected	initiated	predicted	sold	
completed	elicited	initiated	prepared	solicited	

ACTION PHRASES

This is a sample list of skills found in a cross section of careers. Jot down examples of situations in your work experiences (in a job, internship, student organization, volunteer, or coursework) that demonstrate these skills. Then try to incorporate those skills into your resume and/or cover letter.

administering medication
administering programs
advising people
analyzing data
analyzing problems
auditing financial reports
being thorough
budgeting expenses
calculating numerical data
checking for accuracy
classifying records
coaching individuals
collaborating ideas
collecting money
comparing results
compiling statistics
comprehending ideas
conducting interviews
conducting meetings
coping with deadlines
counseling/consulting people
creating new ideas
deciding uses of money
defining a problem
delegating responsibility
determining a problem
developing a climate of
enthusiasm, teamwork, and
cooperation
developing plans for projects
displaying artistic ideas
dramatizing ideas
editing work
enduring long hours

enforcing rules and regulations
entertaining people
estimating physical space
evaluating programs
expressing ideas orally to
individuals or groups
finding information
gathering information
generating accounts
handling complaints
handling detail work
imagining new solutions
interacting with people at
different levels
inventing new ideas
listening to others
maintaining a high level of
activity
making decisions
managing an organization
meeting new people
meeting people
motivating others
motivating others
negotiating/arbitrating
conflicts
operating equipment
organizing files
organizing tasks
overseeing operations
persuading others
picking out important
information
planning agendas and
meetings

planning organizational needs
predicting futures
preparing written
communications
prioritizing work
promoting events
proposing ideas
providing discipline when
necessary
questioning others
raising funds
reading volumes of material
recommending courses of
action
relating to the public
reporting information
running meetings
selling ideas
selling products
setting priorities
setting up demonstrations
setting work/committee goals
speaking to the public
summarizing information
supervising employees
taking personal responsibility
teaching/instructing and
training individuals
thinking in a logical manner
thinking of creative ideas
writing for publication
writing letters, papers,
proposals
writing reports

TEMPLATE GUIDE

Your Name

Address

Email@udel.edu Primary phone number

Linkedin.com/in/yourname

EDUCATION

University of Delaware

Alfred Lerner College of Business and Economics

Bachelor of Science, (your major) and (major) (if you have a double)

Minor: (your minor if you have one)

GPA: xx/4.0 (only include if above 2.9)

Dean's List: (list semesters: Spring 2015)

Newark, DE

May 20xx

Study Abroad University

Study Abroad Program

City, Country

Semester, Year

RELEVANT COURSE WORK (courses relevant to the position you are seeking)

Ex. Basis of Business, Microeconomics, Macroeconomics, etc.

WORK EXPERIENCE

Company/Business/Organization, City, State

Position Title

Dates Position Held (Ex. Month 20xx - Present)

- Explanation of duties, role in organization, describing the difference you made in the position
- **Use the action verbs found in the Resume Writing Guide**
- Describe what you accomplished in your position and give numbers indicating increases in production, profit, feedback, etc.

Company/Business/Organization, City, State

Position Title

Dates Position Held (Ex. Month 20xx - Month 20xx)

- Explanation of duties, role in organization, describing the difference you made in the position
- **Use the action verbs found in the Resume Writing Guide**
- Describe what you accomplished in your position and give numbers indicating increases in production, profit, feedback, etc.

ACTIVITIES

Student Organization/Association/Team/Club, City, State

Position Title

Dates Position Held (Ex. Month 20xx - Month 20xx)

- Explanation of duties, role in organization, describing the difference you made in the position
- **Use the action verbs found in the Resume Writing Guide**
- Give details about what you accomplished in your position
- Describe what you accomplished in your position and give numbers indicating increases in production, profit, feedback, etc.

Student Organization/Association/Team/Club, City, State

Position Title

Dates Position Held (Ex. Month 20xx - Month 20xx)

- Explanation of duties, role in organization, describing the difference you made in the position
- **Use the action verbs found in the Resume Writing Guide**
- Give details about what you accomplished in your position
- Describe what you accomplished in your position and give numbers indicating increases in production, profit, feedback, etc.

SKILLS

- Proficient in Microsoft Office (List Programs), Languages, Computer Skills

TEMPLATE GUIDE

YOUR NAME

Address • phone number • email@udel.edu • [linkedin.com/in/yourname](https://www.linkedin.com/in/yourname)

EDUCATION

University of Delaware

Alfred Lerner College of Business and Economics

Bachelor of Science, (your major) and (major) (if you have a double)

Minor: (your minor if you have one)

Cumulative GPA: xx/4.0 **Major GPA:** xx/4.0 (only include if above 2.9)

Honor Society or Awards

Newark, DE

May 20xx

RELEVANT COURSE PROJECTS

- Explanation of projects you've completed that are relevant to the position applying to. Be sure to include technical and non-technical skills used. Lists at least 2-3 projects.
- Examples technical bullet: Used Html to build a webpage advertising designer sweatshirts
- Example non-technical bullet: Worked in team to present on branding history for a specific company. Received positive praise on presentation skills from professor and an A on the project.

EXPERIENCE

Position Title, Company/Business/Organization, City, State

Dates Position Held (Ex. Month 20xx - Present)

- Explanation of duties, role in organization, describing the difference you made in the position
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- Describe what you accomplished in your position and give numbers indicating increases in production, profit, feedback, etc.

Position Title, Company/Business/Organization, City, State

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Position Title, Company/Business/Organization, City, State

Dates Position Held (Ex. Month 20xx - Present)

- Explanation of duties, role in organization, describing the difference you made in the position
- **Use the action verbs found in the Resume Writing Guide**
- Describe what you accomplished in your position and give numbers indicating increases in production, profit, feedback, etc.

CAMPUS & VOLUNTEER INVOLVEMENT

Position Title, Student Organization/Association/Team/Club

Dates Position Held (Ex. Month 20xx - Month 20xx)

- Explanation of duties, role in organization, describing the difference you made in the position
- **Use the action verbs found in the Resume Writing Guide to give details about what you accomplished in your position**

Position Title, Student Organization/Association/Team/Club

Dates Position Held (Ex. Month 20xx - Month 20xx)

- Explanation of duties, role in organization, describing the difference you made in the position
- **Use the action verbs found in the Resume Writing Guide to give details about what you accomplished in your position**

SKILLS

- Computer: Microsoft Office (List Programs)
- Languages: list proficiency level in reading, writing and speaking

Your Name

2 Rowing Way, Newark, DE 19716
(302) 555-5555, yourname@udel.edu
linkedin.com/in/yourname

EDUCATION

University of Delaware, Newark, DE

May 20XX

Bachelor of Science, **Management Information Systems**

Minors in **Global Enterprise Technologies** and **International Business**

Professional Concentration in **Finance**

Cumulative GPA 3.23

SKILLS

Computer: Microsoft Office Windows, Word, Excel, PowerPoint, Access, Outlook, Lync, Visio, SharePoint, Java, SQL, Microsoft SQL Server, Windows Script Language, OneNote, HP Quality Center, HP ALM, Umbraco CMS, Logical Data Modeling, Entity Relationship Diagrams.

Communication: Excellent verbal, written, and analytical skills, Proficient in reading and writing French.

EXPERIENCE

JPMorgan Chase & Co., Newark, DE

June 20XX – August 20XX

Business Systems Analyst Intern

- Assist various groups within the Corporate Technology sector to facilitate project management and process enhancements.
- Carry out user and performance test plans on the HR Next Generation Intranet Experience
- Import and maintain global data on the Umbraco Content Management System
- Lead a project to design a company-wide MOSS Intranet site
- Document and analyze data in order to define requirements and resolve issues

University of Delaware Office of Economic Innovation and Partnerships, Newark, DE

August 20XX – December 20XX

Technology Intern

- Worked with project managers to commercialize technological innovations
- Performed individual market research on invention disclosures
- Consulted with business partners to market technology
- Updated, maintained, and retrieved data from the Knowledge Management System
- Analyzed legal and business documents and presented findings to senior leadership

Exelon Corporation, Kennett Square, PA

June 20XX – August 20XX

IT Business Services Intern

- Led project to upgrade HP Quality Center to ALM Software
- Performed system administration functions for HP Quality Center and ALM
- Documented business processes using Microsoft OneNote and SharePoint
- Collaborated with a team of business systems analysts and project managers to create software test plans

LEADERSHIP

Delta Sigma Pi Professional Business Fraternity, Newark, DE

September 20XX – Present

Co-President

- Reactivated collegiate chapter through a focused marketing campaign and recruitment that resulted in 30 new members
- Organize events designed to foster mutually beneficial relationships between members and employers

University of Delaware Association for Information Systems, Newark, DE

September 20XX – Present

Secretary

- Write the agenda and minutes for each meeting to ensure accurate record keeping
- Maintain event schedule and up-to-date contact information for over 50 members, increasing event participation by over 25%

University of Delaware Marketing Club, Newark, DE

August 20XX – Present

Website Administrator

- Responsible for monthly upkeep of RSO website with the purpose of identifying and removing irrelevant information
- Update information on the University of Delaware web page to ensure public access to club events and meetings

Your Name

(302) 555 – 5555 | yourname@udel.edu | 1 Lexington Drive, Boston, MA 01776
[linkedin.com/in/yourname](https://www.linkedin.com/in/yourname)

EDUCATION

Bachelor of Science, Accounting, University of Delaware, Newark, DE

May 20XX

Minor: International Business Studies

Overall GPA: 3.86 **Major GPA:** 3.96

- Plan to pursue Masters in Accounting graduating December 2017 with 150 credits.

CIEE Study Abroad, Seville, Spain & Rabat, Morocco

January 20XX

International Business Culture

RELEVANT EXPERIENCE

Tax Intern, PricewaterhouseCoopers, LLP, Boston, MA

June 20XX-August 20XX

- Worked specifically in the TPDG group in the tax department, aiding in qualifying 10 companies for the Research and Development Tax Credit under Internal Revenue Code Section 41
- Shadowed and worked directly with managers and associates, as well as participated on 20 client visits
- Participated as an intern in the selective program, Project Belize, which sends PwC professionals to Belize City to work with over 200 young students in an effort to support youth development through education, primarily financial literacy

Accounting Intern, FirstBest Systems, Inc., Bedford, MA

June 20XX-August 20XX

- Aided with Accounts Payable, data entry, expense reporting, and time sheets of more than 30 accounts
- Implementation and data transfer to a new software system, OpenAir
- Assisted in reconciliations and revenue recognition projects determined by CFO

Pathway's Program Participant, McGladrey, Boston, MA

June 20XX

- Three day leadership program with networking, community service and one-on-one with professionals
- Opportunity to engage with associates, managers, partners etc. and build relationships

Elevate Leadership Program Participant, PricewaterhouseCoopers, LLP, Boston, MA

May 20XX

- Selective program for high-achieving college students to discover leadership abilities
- Participated in team building exercises, networking activities, and community service

OTHER EXPERIENCE

Proctor, Accounting & MIS Department, University of Delaware, Newark, DE

February 20XX-Present

- Administer and oversee exams for Accounting and MIS courses
- Communicate with professors in department to determine schedules

Office Assistant, Graduate Programs and Career Service Center, University of Delaware, Newark, DE

January 20XX-Present

- Greeting and assisting graduate students, answering phone calls and maintaining receptionist area
- Offer resume critique for undergraduate business students and basic career advising
- Aid with events for Career Services and Graduate Programs

Assembler, Inspeed, Sudbury, MA

July 20XX - August 20XX

- Responsible for assembly of wind speed anemometers
- Kept track of online orders, packaging, and postal services, entering data, filing, and copying of orders and invoices

SIGNIFICANT ACCOMPLISHMENTS

- Gore Entrepreneurial Scholarship recipient
- Dean's List
- 2014 Atkinson Scholarship (awarded to 15 students/year based on academic & community service accomplishments)
- 2014 Hobey Baker School Character Award (awarded based on strength of character, skills, and sportsmanship)

Fall 20XX-Present

ACTIVITIES/SKILLS

- Member, Accounting Students Association and Women in Business
- Cradles for Crayons Volunteer
- Proficient in Microsoft Office - Excel, Access, Word and Power Point
- Basic knowledge of HTML, Dreamweaver, Photoshop
- Proficient in Quickbooks, NetSuite OpenA

September 20XX-Present

June 20XX-August 20XX, June 20XX-August 20XX

Your Name

103 Main Street, Cherry Hill, NJ 08113
555-555-5555 | yourname@udel.edu
linkedin.com/in/yourname

EDUCATION:

University of Delaware

Bachelor of Science, Marketing
GPA: 3.21

Newark, DE
May 20XX

PROFESSIONAL EXPERIENCE:

TDM Pharmaceutical Research, LLC. – Contract Research Organization

Business Development & Administrative Intern

Newark, DE

June 20XX-August 20XX

- Supported contract research laboratory in quality control as well as production, proofreading, and editing of method development and sample analysis reports
- Assisted in various administrative tasks including invoicing, project administration, and regulatory submission
- Performed business development initiatives including finding potential clients as well as website redesign planning including layout and copy writing

Baum's Dancewear, Inc.

Business Development & Marketing Associate

Philadelphia, PA

June 20XX-August 20XX

- Collaborate in seasonal merchandise selection and buying processes
- Contribute to photo shoot productions and perform layout and all copy writing for bi-annual catalogs distributed to approximately 20,000 customers as well as website presentations of seasonal merchandise
- Assisted in development of new e-commerce website design and currently manage website maintenance: baumsdancewear.com

Hillel of Greater Philadelphia – Nonprofit at Univ. of Pennsylvania

Summer Intern

Philadelphia, PA

June 20XX-August 20XX

- Completed strategic planning initiative for improved operations for the incoming institutional director
- Executed fundraising research, which included developing promotional gift ideas as rewards for donations
- Updated DonorPerfect database of donors to promote efficiency by removing irrelevant entries

COMPUTER AND LANGUAGE SKILLS:

- Mac OS X, Microsoft Office: Word, PowerPoint, Excel, and Access, Adobe Creative Suite: Photoshop and Dreamweaver, Bloomberg, Minitab, HTML, CSS, and JavaScript
- Intermediate knowledge of Spanish (reading, writing and speaking)

EXTRACURRICULAR ACTIVITIES:

Food & Culinary Club

Vice President

Newark, DE

May 20XX-Present

- Manage planning, marketing, and execution of club events for approximately 200 members

Club Treasurer and Co-Event Planner

May 20XX-May 20XX

- Managed a budget of \$800 and all financial activities including the club's checking account

Delta Sigma Pi - Professional Business Fraternity

Member

Newark, DE

February 20XX-Present

- Participate in professional development and community service activities

University of Delaware Club Soccer

President

Newark, DE

August 20XX-Present

- Design practice plans that simultaneously incorporate individual skill development into the overall team strategy.
- Collaborate with the programs of 20 other universities and referee associations to establish a regular and post season schedule.
- Analyze the performance and mentality of potential members at semi-annual tryouts to fill the needs of the team without disrupting its cohesive nature.

YOUR NAME

103 Lerner Drive, Newark, DE 19716

302-555-5555, yourname@udel.edu, [linkedin.com/in/yourname](https://www.linkedin.com/in/yourname)

EDUCATION

University of Delaware, Newark, DE

May 20xx

Bachelor of Science, Hotel, Restaurant, and Institutional Management

- GPA: 3.74/ 4.0
- Dean's List

Fall 20xx-Present

Study Abroad, Australia, New Zealand

January 20xx

- Studied management of hospitality operations and tourism "Down Under"
- Learned about the management of cruise ships, meetings and conventions, and food and beverage pairings while being immersed in a new and diverse culture
- Developed a hotel market and financial feasibility study.

COURSE RELATED EXPERIENCE

Restaurant Practicum, Vita Nova, Newark, DE

August 20xx-Present

- Obtained 306 hours food service experience in a 60 seat fine dining student operated restaurant,
- Prepared quantity foods and served a gourmet lunch buffet.
- Rotated through 17 positions in the front and back of the house from dishwasher to manager.
- Prepared and served a la carte dinners using French, Russian and American service styles.

Hotel Practicum, Marriott Courtyard Newark at the University of Delaware, Newark, DE

August 20xx-December 20xx

- Obtained over 140 hours of hotel experience in key positions including manager on duty, administrative, front desk, night audit, revenue management, conference services, engineering, sales and marketing, accounting, housekeeping and food and beverage.

WORK EXPERIENCE

Event Planning Assistant Manager, Biz Bash, New York, NY

May 20xx-Present

- Managed and coordinated programs for BizBash Elevate in Washington, DC
- Attended weekly planning meetings with management and clients
- Responsible for publicizing event, materials for event, exhibitor's info, contracts and insurances

Front Office Intern, Hyatt Regency Inner Harbor, Baltimore, MD

July 20xx-August 20xx

- Worked within all front office departments including front desk, porter, night audit and PBX
- Delivered personalized attention/service to all guests to ensure an extraordinary experience

Event Intern, Honey's Harvest Market and Deli, Rose Haven, MD

May 20xx-August 20xx

- Responsible for all special event catering orders
- Prepared sandwiches, green salads, side dishes, and prepped vegetables

Server, Sapphire Restaurant, Prince Frederick, MD

May 20xx-August 20xx

- Served guests food and beverages in a fine dining environment

ACTIVITIES/ACHIEVEMENTS

Hospitality Club, Member

February 20xx-Present

• Vice President

January 20xx-Present

- Organize and managing a university festival with over 5,000 in attendance
- Plan networking luncheon for up to 130 people

• Fundraising Committee Chair

September 20xx-Present

- Manage a committee of 5 people to organize the annual silent auction

Eta Sigma Delta Hospitality Honors Society, Member

September 20xx-Present

Vita Nova Baker's Dozen Club, Secretary

September 20xx-May 20xx

SKILLS

Certifications: Certification in Hotel Industry Analytics, Cvent University Certification, Court of Master Sommelier Introductory Sommelier Course & Exam Certification, National Restaurant Association ServSafe Certification, Delaware Alcoholic Beverage Control Commission Certification.

Software: Excel, Word, PowerPoint

STUDENT NAME

student@udel.edu (555)555-555 www.linkedin.com/in/yourname

EDUCATION

University of Delaware, Newark DE
Alfred Lerner School of Business and Economics
Bachelor of Science in Marketing, Minor in Advertising
Major Cumulative GPA: 3.51
Expected Graduation: May 20XX

Study Abroad, Florence, Italy
International Finance and Management
Winter 20XX

WORK EXPERIENCE

Assistant Merchandiser

Worth New York, Wilmington, DE

Analyzed previous sales trends to accurately predict inventory quantities, styles, pricing and shipment needs.
Promoted 5+ events through social media, email marketing and cold calling tactics to target prospective customers. Each event exceeded unit and dollar sales goals by 40-55%.
Fulfilled purchase orders, service requests and monitored inventory to ensure a seamless purchasing experience for all customers.

Sales Development/Marketing and Ad Sales Intern

Disney ABC Television Group, New York, NY

Researched advertising spend to create executive summaries to aid the sales team in meetings with prospective clients.
Presented a summer intern television pitch project to 35+ of DATG's senior managers/executives
Cleaned and restructured a CRM database consisting of over 6,000 records for DATG's 'All Access' mobile app.
Managed up-front pacing reports for the Business Analyst Team and the social rate card for the Digital Sales Team on a weekly basis.

Blue Hen Ambassador

University of Delaware Office of Admissions, Newark, DE

Conducted weekly campus tours to showcase the university to prospective students in groups ranging in size from 1 to 50 people.
Aided the admissions staff in the organization and upkeep of student files during the admissions process of 2 incoming classes of over 4,000 students.

Social Media and Digital Marketing Intern

Digital-Insider, Westfield, NJ

Educated clients on the basics of their digital marketing solutions including SEO, SEM, digital display, social media, and retargeting
Vetted various online data and media providers for agency's white label solutions.
Analyzed weekly and monthly clientele Google Analytic reports and formalized findings into case studies and performance reports.

Content Marketing Intern

BOC Partners Inc., Westfield, NJ

Collaborated with agency's in-house art department from brainstorm stage through to finished creative, used in self-promotion and client campaigns.
Assisted upper management with the prospecting process, including client research and drafting of creative briefs, proposals and media plans.
Developed unique and relevant content through Content Management Systems (CMS) to increase agency and clients' organic positions on search engines (SERPS).

LEADERSHIP & VOLUNTEER

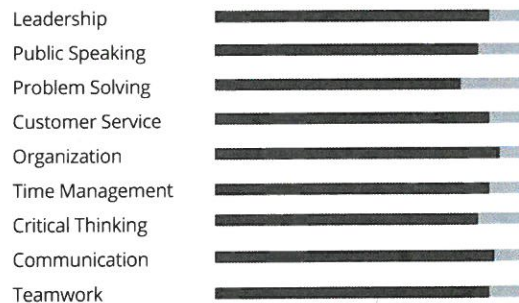
UDesignated, Newark DE (Sept. 20XX-Present)
Student Organization Against Drunk Driving, Founder

Blue Hen Marketing Club, Newark DE (April 20XX-Present)
Collegiate Affiliate of the American Marketing Association

Make-A-Wish Foundation, Newark DE (Feb. 20XX-Present)
Active Charity Volunteer, Head of Sponsorship Committee

Chi Omega Fraternity, Newark DE (Feb. 20XX-Present)
Rho Lambda Chapter
Sisterhood Committee Member, Appare Director

STRENGTHS



TECHNOLOGICAL SKILLS



AWARDS

University of Delaware Dean's List

Fall 20XX, Spring 20XX, Fall 20XX, Spring 20XX, Fall 20XX

Target Marketing Case Competition: First Place Finalist

Spring 20XX

The Society for Collegiate Leadership & Achievement

University of Delaware Nominated Member



Thank you for your time.

Please scan my QR code
to connect on LinkedIn