



PROFESSIONAL RESOURCES FOR SUCCESS WITH **LENER CAREER SERVICES**



ASSESS YOURSELF

Take an online assessment of your interests, skills and motivators to determine the best career path for you. To try **CareerLeader**, email lernercareservices@udel.edu or try **Pathway U** at udel.pathwayu.com



SIGN UP FOR CAREER COACHING

Set up a one-on-one appointment through **Handshake** (udel.joinhandshake.com) to discuss your professional and career development.



BUILD YOUR WRITTEN DOCUMENTS

To create or improve your resume, cover letter or LinkedIn profile:

- Check out our Resource Library at my.lerner.udel.edu/career-services/resource-library
- Use **Resume Worded** to help tailor your resume to a specific job at resumeworded.com/udel



PERFECT YOUR INTERVIEW AND NETWORKING SKILLS

- Schedule a mock interview with an industry expert through the **Lerner Edge Program** (see second page for details on the program)
- Check out the guides and resources at my.lerner.udel.edu/career-services
- Conduct a simulated mock interview using **Big Interview**, available at udel.biginterview.com



ACCESS JOB AND INTERNSHIP RESOURCES

Don't feel overwhelmed by the amount of career resources available online. Try starting with these recommended resources when looking for jobs and internships:

- **Handshake**: Search UD-specific jobs and internships.
- **CareerShift**: Search jobs, internships and contacts from all public boards and company sites. To sign up, visit udel.careershift.com and use your UDEL email address
- **Parker Dewey**: Take on professional, paid, short-term assignments year-round. Access these micro-internships at <https://info.parkerdewey.com/udel>



ENGAGE YOUR NETWORK

- Networking is a key part of job, internship and graduate school processes. Check out the Events and Fairs sections of **Handshake** to start getting connected.
- **LinkedIn**: Search jobs and internships (be sure to specify factors like experience level), and connect with alumni in your industry.
- UD offers 400+ student organizations. Get involved in at least one. View organizations here: <https://studentcentral.udel.edu/organizations>



STAY CONNECTED WITH US

The **Lerner Career Services Center** provides guidance wherever you are in your career and professional development. Whether you're a student or an alum, we want to stay connected with you through drop-in hours, 1:1 appointments and utilizing our online resources.

LENER CAREER SERVICES

Undergrad Peer Drop-In Hours:

Monday-Friday, 12pm-4pm, Fall and Spring semesters

103 Alfred Lerner Hall • 302-831-4369

lernercareservices@udel.edu

MY.LENER.UDEL.EDU/CAREER-SERVICES

OPPORTUNITIES UNIQUE TO **LERNER**

LERNER EXECUTIVE MENTORING PROGRAM

The Lerner Executive Mentoring Program matches Lerner students with executives whose professional backgrounds are complementary to the students' career objectives. Mentorships have resulted in an increase in student confidence in entering the workforce, expansion of networks and overall professional growth. Students are matched 1:1 with mentors at the beginning of the Fall and Spring semesters (September and February timeframe) and may meet monthly through student's graduation. Find out more here:

lerner.udel.edu/lerner-executive-mentoring-program

GRADUATE INTERNSHIP PROGRAM

The Graduate Internship Program is an elite internship program for full-time graduate students. Interns gain experience working in an industry setting—with organizations like Christiana Care, Chase, Sallie Mae, The Siegfried Group, DuPont, Barclays, Chemours and the University of Delaware—while earning a stipend and tuition scholarship. Many interns receive job offers upon graduation based on their performance in the program.

Graduate Interns work in roles involving business analytics, operations, financial services, marketing, accounting and public relations including digital media. Graduate interns can work during the fall, spring and summer semesters. Qualifications and restrictions apply. Check out the opportunities on Handshake. Learn more about the program here: <https://my.lerner.udel.edu/career-services/graduate-internship-program/>

LERNER EDGE PROGRAM

The Lerner Edge Program affords undergraduate and graduate students the opportunity to gain a competitive edge when seeking employment. Led by members of the Lerner Advisory and Alumni Boards, and NYC Dean's Council, Lerner students can be matched with an experienced professional to seek guidance on resume, interviewing, job/internship search, salary negotiation, college to career transition, choosing a major and more. Go to <https://my.lerner.udel.edu/career-services/lerner-edge-program> and get matched now.



% of business related internships in Handshake are paid



% of students feel more prepared to enter the workforce because of the Lerner Executive Mentoring Program



% of students graduate with an experiential learning experience



% of students who graduated with a job utilized Career Services

TOP 10 IN-DEMAND SKILLS (according to LinkedIn)

- | | |
|------------------|--------------------|
| Management | Project Management |
| Communication | Research |
| Customer Service | Analytical Skills |
| Leadership | Marketing |
| Sales | Teamwork |

TOP 10 IN-DEMAND HARD SKILLS (according to LinkedIn)

- | | |
|----------------------|----------------------------------|
| Software development | Java/JavaScript |
| SQL | Cloud computing |
| Finance | Operations |
| Python | Customer relationship management |
| Data analysis | |

